

Sebastian Charter Junior High Board of Directors

Minutes of Meeting

May 17, 2021

**I. Call to Order/Determination of Quorum/Adoption of Agenda**

- A. Meeting called to order at 5:00 p.m. by Amy Banov
- B. Board Members present: Amy Banov, Amy Speak, Kathryn Barton, and David Puscher. Members absent: Muriel Ramos (excused)
- C. Requirements for meeting notice and quorum were met. Record reflects that meeting was held within social distancing guidelines during coronavirus pandemic.
- D. Administration present: Principal Bill Dodds, Director Anita Taylor. Accounting consultants present: Melissa Medlock and Ashley Lezniewicz.
- E. Guest present: Amber Miller
- F. Adoption of Agenda: Motion by David Puscher to adopt the agenda. Second by Kathryn Barton. Motion passed unanimously.
- G. Guest present: Amber Miller

**II. Consent Agenda**

- A. Approval of Minutes March 15, 2021 Board Meeting  
Motion by David Puscher to approve the minutes. Second by Kathryn Barton. Motion passed unanimously.

**III. Tabled items for previous meetings**

- A. Amy Banov reviewed notes from the charter school conference. The SCJH mission statement was read as reminder of our school's objectives.

**IV. Citizen Input – None**

**V. Financial Business**

- A. Monthly and Year-To-Date Financials were presented by Director Taylor and accounting consultants.
- B. Budget for 2021-2022 was presented. Motion by David Puscher to approve the amended Salary Schedule. Second by Amy Speak. Motion passed unanimously. Motion by Amy Speak to approve the Combined Operating and Capital Budget as discussed. Second by David Puscher. Motion passed unanimously. Staff will distribute final corrected documents to the board. Motion by Amy Banov to approve an additional stipend to Principal Dodds of \$1,500 per year for the next two years for a personal device allowance. Second by David Puscher. Motion passed unanimously.

**VI. Administrative Report:**

- A. Monthly Report was given by Principal Dodds and Director Taylor. Testing is ongoing. Principal Dodds reported on his meeting with the SDIRC Equity Committee.
- B. Coronavirus update. The plan for next year is to return to normal operations, with no remote learning option and regular (not block) schedule.

**VII. Old Business**

- A. Charter Issues: Local charter group to resume more regular meetings. Principal Dodds suggested a summer joint meeting/conference with the other schools' boards.
- B. Transportation Contract: Original 1-year agreement has been approved by SDIRC board.

**VIII. New Business**

- A. Board Matters:
  - i. Open Motion from last meeting by David Puscher to nominate Amber Miller to the SCJH Board of Directors. Second by Amy Speak. Motion passed unanimously.
  - ii. Board positions for 2021-22. Motion by David Puscher to approve the officers for 2021-22: President-Amy Banov, Vice president/Secretary: Amy Speak, Treasurer: Kathryn Barton. Second by Amy Banov. Motion passed unanimously.
  - iii. The Board meeting calendar for the upcoming year will be determined after review with academic calendar and will be circulated to the board members.

- B. Motion by David Puscher to approve the contract with Ern & Associates for 2021-2022. Second by Amy Speak. Motion passed unanimously.

**IX. President's Report.** None

**X. Information Items and Members.** None.

**XI. Adjournment.** Meeting was adjourned at 6:45.

Respectfully submitted,

Amy Speak, Secretary

The next Board of Directors meeting is June 21, 2021 at 5:00pm with Finance Committee (if necessary) at 4:30pm.