

**Approved**

Sebastian Charter Junior High Board of Directors

Minutes of Meeting

June 21, 2021

**I. Call to Order/Determination of Quorum/Adoption of Agenda**

- A. Meeting called to order at 5:00 p.m. by Amy Banov
- B. Board Members present: Amy Banov, Muriel Ramos, Kathryn Barton, Amber Miller, and David Puscher. Members absent: Amy Speak (excused)
- C. Requirements for meeting notice and quorum were met. Record reflects that meeting was held within social distancing guidelines during coronavirus pandemic.
- D. Administration present: Principal Bill Dodds, Director Anita Taylor. Accounting consultant present: Ashley Lezniewicz.
- E. Adoption of Agenda: Motion by David Puscher to adopt the agenda. Second by Amber Miller. Motion passed unanimously.

**II. Consent Agenda**

- A. Approval of Minutes May 17, 2021 Board Meeting  
Motion by David Puscher to approve the minutes. Second by Muriel Ramos. Motion passed unanimously.

**III. Tabled items for previous meetings—None**

**IV. Citizen Input – None**

**V. Financial Business**

- A. Monthly and Year-To-Date Financials were presented by Director Taylor and accounting consultant. B. Approved Budget for 2021-2022 was distributed.

**VI. Administrative Report:**

- A. Monthly Report was given by Principal Dodds and Director Taylor. Graduation went well. Volunteer day yesterday to help around the campus. Twenty five students went on the Washington DC trip, which went well. Sixth grade tours are ongoing. Enrollment for next year to be 288+/- and all staff members are returning.
- B. Personnel Matters. Dr. Dodds reported that the State is planning to give “certified staff” (teachers and Principals) an additional \$1000 for performance in the previous school year and recommends that we include our non-certified full time staff from our own funds from this fiscal year. Motion by David Puscher to pay full time SCJH staff not covered in State’s plan with an equivalent stipend for performance in 2020-2021 school year. Second by Kathryn Barton. Motion passed unanimously.
- C. Coronavirus update. We will have some ESSR funds to assist with remedial work. The plan for next year is still to return to normal operations, with no remote learning option and regular (not block) schedule.

**VII. Old Business**

- A. Charter Issues: Amy Banov will follow up on having a summer joint meeting/conference with the other schools’ boards.

**VIII. New Business**

- A. Board Matters:
  - i. The Board meeting calendar for the upcoming year was reviewed and adopted. ii. Amy Banov reported the addenda to Principal Dodds’ and Director Taylor’s contracts are complete. Principal Dodds’ evaluation is complete and Director Taylor’s will be done this coming month. B. Lottery Policy review. In response to Principal Dodds’ meeting with the SDIRC Equity Committee, the board directed staff to bring proposals to the next board meeting to modify SCJH Lottery Policy for the school year 2022-23.

**IX. President's Report.** None

**X. Information Items and Members.** The board discussed modifications to the website and/or facebook page (which is currently not used) to be more user friendly and better promote our programs.

**XI. Adjournment.** Meeting was adjourned at 6:45.

Respectfully submitted,

Amy Speak, Secretary

The next Board of Directors meeting is Monday July 19, 2021 at 5:00pm (no Finance Committee meeting)