

APPROVED 08/16/2021 as corrected
Sebastian Charter Junior High Board of Directors
Minutes of Meeting
July 19, 2021

I. Call to Order/Determination of Quorum/Adoption of Agenda

- A. Meeting called to order at 5:00 p.m. by Amy Banov
- B. Board Members present: Amy Banov, Amy Speak, Kathryn Barton, Amber Miller, and David Puscher. Members absent: Muriel Ramos (excused)
- C. Requirements for meeting notice and quorum were met.
- D. Administration present: Principal Bill Dodds, Director Anita Taylor. Accounting consultant present: Ashley Lezniewicz and Melissa Medlock.
- E. Adoption of Agenda: Motion by David Puscher to adopt the agenda moving Item B Mental Health Allocation Plan to New Business. Second by Amy Speak. Motion passed unanimously.

II. Consent Agenda

- A. Approval of Minutes **June 21**, 2021 Board Meeting **Date corrected**
- B. Baker Act Policy
Motion by David Puscher to approve the Consent Agenda. Second by Amy Speak. Motion passed unanimously.

III. Tabled items for previous meetings—None

IV. Citizen Input – None

V. Financial Business

- A. Monthly and Year-To-Date Financials were presented by Director Taylor and accounting consultant. Director Taylor reported the annual audit will begin this coming week.
- B. Members discussed compensation to the staff for additional responsibilities for covid response and continuity of staffing for the coming year. Motion by David Puscher to provide two additional payments to staff members of \$1500 each, prorated to their percentage of full time employment, in December and May, provided the employee is still on staff on the date of the disbursements. This compensation is considered “Additional responsibilities” and shall not be part of base salary. If allowed by law, Employees will be given the option to take it as cash compensation or as contribution to their 401K. Second by Amy Speak. Motion passed unanimously. The 2021-2022 budget will be amended if necessary in January.

VI. Administrative Report:

- A. Monthly Report was given by Principal Dodds and Director Taylor. We have 289 students for the new school year.
- B. Personnel Matters. We have a full staff returning for the new school year.
- C. Coronavirus protocols update. SCJH will follow the SDIRC protocol that masks will be optional for staff and students.

VII. Old Business

- A. Charter Issues: SDIRC doesn't post our job openings on their website. SDIRC is not being cooperative with transportation issues.
- B. Lottery Policy Recommendations. Motion by David Puscher to approve the Addendum to SCJH Lottery Policy presented by the administration. Second by Kathryn Barton. Motion passed unanimously.

VIII. New Business

- A. Board Matters:
 - i. Board welcomed Amber Miller as fully approved member of the Board.
 - ii. A new Board group photo will be taken at the August meeting.

iii. Board members will be issued SCJH ID cards; photos are scheduled for September 2, 2021.

B. SCJH Website and Social Media content: Staff members are working on Facebook page to allow administrative posts only, not interactive content. The website is being updated with new photos.

C. Mental Health Allocation Plan. Dr. Dodds outlined the two goals for the approximately \$10,000 in funding (the actual cost is approximately \$30,000). Goal #1 is Awareness of Staff by providing for suicide prevention training. Goal #2 is a universal screening process, both formal and informal. Motion by Amy Banov to approve the goals for submission of the plan. Second by Amy Speak. Motion passed unanimously.

IX. President's Report. None

X. Information Items and Members.

XI. Adjournment. Meeting was adjourned at 6:25.

Respectfully submitted,

Amy Speak, Secretary

The next Board of Directors meeting is Monday September 20, 2021 at 5:00pm (no Finance Committee meeting)