

****approved February 7, 2022****

Sebastian Charter Junior High Board of Directors

Minutes of Meeting January 10, 2022

- 1) Call to Order/Determination of Quorum/Adoption of Agenda
 - a) Meeting called to order at 4:57pm p.m. by Amy Speak
 - b) Board Members present: Amy Speak, Amber Miller, Kathryn Barton, Muriel Ramos, and David Puscher.
 - c) Requirements for meeting notice and quorum were met.
 - d) Administration present: Principal Bill Dodds, Director Anita Taylor.
 - e) Adoption of Agenda: Motion by David Puscher to adopt the agenda. Second by Kathryn Barton. Motion passed unanimously.
- 2) Consent Agenda
 - a) Approval of Minutes December 6, 2021
 - b) Motion by David Puscher to approve the Consent Agenda. Second by Kathryn Barton. Motion passed unanimously.
- 3) Tabled items for previous meetings—None
- 4) Citizen Input – None
- 5) Financial Business-
 - a) Monthly and year-to-date reports available
- 6) Administrative Report:
 - a) Monthly report:
 - i) Flat panel systems have been purchased, and three more to be obtained
 - (1) Great response from teachers/students
 - ii) 2 Vans to be purchased for afterschool activities and to help serve students in Fellsmere
 - b) Personnel Matters:
 - i) Director Taylor to make list of director duties in the next 2 weeks. Will discuss duties at next meeting.
 - ii) Dr. Dodds to present list of possible candidates at next meeting as well.
- 7) Old Business
 - a) Charter Issues: None
 - b) A/C issues, three quotes received. Rhodes AC chosen based on estimate and abilities of their company to complete the job needed.
- 8) New Business-
 - a) Proposed sick leave policy
 - i) All staff to receive 10 days at beginning of the school year
 - (1) 5 days for sick/personal, no doctor's note
 - (2) 5 additional days granted with doctor's note
 - ii) Employee days roll over from prior year can only be used for absences with a medical note
 - iii) Employees who have worked 10 yrs or more may cash in unused days for 33% of their value. Those terminated or non-renewed is not eligible to receive any money
 - iv) Motion to adopt new policy made by Muriel Ramos, seconded by Kathryn Barton. Passed unanimously
 - b) ESE assistants
 - i) Proposal to increase their salaries from \$20K to \$22,500
 - ii) David Puscher made motion to approve, Muriel Ramos seconded. Passed unanimously

c) Transportation agreement same as prior years. Motion made by Amy Speak to adopt it, David Puscher seconded. Passed unanimously

d) Esser III money used for Flat Panels, building renovations, and 2 Vans

9) President's Report. None

10) Informational Items and Member remarks.

a) Board member Dr. Miller suggested revisiting dress code at one of our upcoming meetings.

11) Adjournment. Meeting was adjourned at 6:01PM

Submitted 1/10/2022 by Amber Miller