

**\*\*Approved\*\***

Sebastian Charter Junior High Board of Directors

Minutes of Meeting May 23, 2022

- 1) Call to Order/Determination of Quorum/Adoption of Agenda
  - a) Meeting called to order at 5:02pm by Amy Speak
  - b) Board Members present: Amy Speak, Amber Miller, Kathryn Barton, Muriel Ramos, Nicole Englert, and David Puscher.
  - c) Requirements for meeting notice and quorum were met.
  - d) Administration present: Principal Bill Dodds, Director Anita Taylor.
  - e) Adoption of Agenda: Motion by David Puscher to adopt the agenda with changes of moving new business to after citizen input. Second by Amy Speak. Motion passed unanimously.
- 2) Consent Agenda
  - a) Approval of Minutes April 18, 2022
  - b) Motion by David Puscher to approve the Consent Agenda. Second by Amy Speak. Motion passed unanimously.
- 3) Tabled items from previous meetings- none
- 4) Citizen Input- none
- 5) Meeting was adjourned to closed session at 5:06PM
- 6) New Business-**\*\*Closed Session\*\***
- 7) Meeting reopened at 5:25PM
- 8) New Business continued
  - a) Banov Architects submitted a contract for survey services for the needed new resource room/classroom. Ern & Associates renewal is covered by ESSR funds, provide school psychologist & counseling services. School Belles Uniform sales programs
    - i) Motion to approve these budget items by Amy Speak, second by Muriel Ramos
  - b) New salary schedule presented; motion to accept it David Puscher, second by Nicole Englert
  - c) Preliminary budget submitted for board consideration and review, to be voted on by email to be ready for next meeting
  - d) Board discussion of salary for new director and vice principal
    - i) Suggestion made to take half of their salaries from budget and half from ESSR funds.
    - ii) Motion made by Amy Speak to have \$55K salary provided by school budget for the Director with additional duties of Math Department head and the Vice Principal salary will be \$55K, ESSR-funded, with additional duties as ELA Department Head. An additional \$5,000 will be provided at the second semester based on performance reviews, to total \$60K by the end of the year. Second by Kathryn Barton. Passed unanimously
- 9) Financial Business-
  - a) Monthly and year-to-date reports available upon request.
- 10) Administrative Report:
  - a) Monthly report:
    - i) Gradventure was a good trip for 8th grade

- ii) Retirement celebration for Anita has been fun today. Support from students and staff.
  - iii) Graduation- board to meet at 5:30pm 5/25/22
  - iv) Welcoming at least 6 new staff members in the fall.
  - v) Can get 2 new 8-passenger vans for \$35K each
  - vi) Looking for suggestions to honor John Kim, for his grandmother who has Alzheimers
  - vii) Flag football team did well in 1st year, two wins
- b) Personnel Matters:
- i) All new positions have been hired except for Spanish, also need a girls' PE teacher
  - ii) Spanish teacher difficult to find, Dr. Dodds suggests a real-time virtual Spanish class that would allow 8th graders to take the class 2x/wk and the other 3 days would be their character development class.
- 7) Old Business
- a) Charter Issues: None
- 8) President's Report.
- a) Board schedule for next year made for July 25, August 15, and September 19, October 17, November 14, December 19, January 23, February 27, March 13, April 17, May 15, June 19
  - b) Financial meetings in September, October, January, March, April, May prior to board meetings on same dates
- 9) Informational Items and Member remarks.
- 10) Next meeting June 20, 2022 at SCJH 5pm; Finance committee meeting June 20, 2022 at SCJH at 4:30pm
- 11) Meeting adjourned at 7:06pm
- Submitted 5/23/2022 by Amber Miller

Executive session May 23, 2022 opened at 5:06PM

Board discussed recent incident and subsequent suspension of student who choked another student when that other student “got on her nerves.” David Puscher made the motion to allow student to finish the year from home and then be dismissed from SCJH once the school year is complete. Second by Amy Speak. Unanimous approval.

Adjourned to regular session at 5:25PM