

APPROVED SEPTEMBER 20, 2021

Sebastian Charter Junior High Board of Directors

Minutes of Meeting

August 16, 2021

I. Call to Order/Determination of Quorum/Adoption of Agenda

- A. Meeting called to order at 5:05 p.m. by Amy Banov
- B. Board Members present: Amy Banov, Amy Speak, Kathryn Barton, Amber Miller, David Puscher, and Muriel Ramos. Members absent: none
- C. Requirements for meeting notice and quorum were met.
- D. Administration present: Principal Bill Dodds, Director Anita Taylor. Accounting consultant present: Melissa Medlock.
- E. Adoption of Agenda: Motion by David Puscher to adopt the agenda. Second by Kathryn Barton. Motion passed unanimously.

II. Consent Agenda

- A. Approval of Minutes July 19, 2021 Board Meeting
- B. Approval of Contract with Sebastian Police Dept for School Resource Officer. Motion by David Puscher to approve the Consent Agenda. Second by Kathryn Barton. Motion passed unanimously.

III. Tabled items for previous meetings—None

IV. Citizen Input – None

V. Financial Business

- A. Monthly and Year-To-Date Financials were presented by Director Taylor and accounting consultant.
- B. Members discussed Budget Amendment to 2021-2022 Budget based on final staffing changes. Motion by Amy Speak to approve the Budget Amendment as recommended by the Finance Committee. Second by David Puscher. Motion passed unanimously.

VI. Administrative Report:

- A. Monthly Report was given by Principal Dodds and Director Taylor.
- B. Personnel Matters. Principal Dodds updated the board on staffing.
- C. Coronavirus protocols update. Principal Dodds updated the board on covid protocols, contact tracing (noted that health department has not been to the school), quarantines, etc. After board discussion, the administration will “encourage” students to wear masks in school.

VII. Old Business

- A. Charter Issues: No report.
- B. State bonus checks have been received by qualifying members of the staff. Staff members not included by the state will be compensated by SCJH as payroll amounts with additional \$65 to cover social security and medicare deductions.

VIII. New Business

- A. Board Matters: A new Board group photo will be taken at the September meeting.

IX. President’s Report. None

X. Information Items and Members.

XI. Adjournment. Meeting was adjourned at 6:20.

Respectfully submitted,

Amy Speak, Secretary

The next Board of Directors meeting is Monday September 20, 2021 at 5:00pm (no Finance Committee meeting)