

Approved 10/17/22

Sebastian Charter Junior High Board of Directors

Minutes of Meeting September 1, 2022

- 1) Call to Order/Determination of Quorum/Adoption of Agenda
 - a) Meeting called to order at 4:34p.m. by Amy Speak
 - b) Additional Board Members present: David Puscher, Amber Miller, Kathryn Barton, & Nicole Englert
 - c) Requirements for meeting notice and quorum were met.
 - d) Administration present: Director Devarney and Dr. Dodds
 - e) Adoption of Agenda: Motion by Dave Puscher to adopt the agenda with updated next meeting date. Second by Amy Speak. Motion passed unanimously.
 - 2) Consent Agenda
 - a) Approval of Minutes August 15, 2022
 - b) Motion by Dave Puscher to approve the Consent Agenda. Second by Nicole Englert. Motion passed unanimously.
 - 3) Tabled items from previous meetings- none
 - 4) Citizen Input- none
 - 5) Financial Business-
 - a) Monthly and year-to-date reports available upon request.
 - b) Draft of Annual Audit report presented by Kmetz, Elwell, Graham & Associates, PLLC. Detailed report available upon request. Finalized report will be submitted by September 20, 2022.
 - c) Motion made by Amy Speak to increase our capitalization threshold from \$750 to \$2500. Seconded by Kathryn Barton. Passed unanimously.
 - 6) Administrative Report:
 - a) Monthly report:
 - i) Teachers and students have had a great few weeks since last board meeting.
 - b) Personnel Matters:
 - i) no new matters to report
 - 7) Old Business
 - a) Charter Issues: None
 - 8) New Business
 - a) Short term goals
 - i) Renewal of Dr. Dodds' contract to consider 3-5 year term
 - ii) Paying down mortgage and pricing a cover for outdoor hardcourt to take precedent over new building project at this time.
 - iii) Air conditioner is being replaced end of October
 - iv) Motion made by David Puscher to add Amy Speak onto our Seacoast account as a signer. Seconded by Nicole Englert. Passed unanimously
 - b) Longterm goals (continued from August)
 - i) floors will need resurfacing
 - ii) Front sign to need replacing will cost approximately \$20K
 - iii) Need to add line item for athletics into our budget
 - iv) Plan for excess funds needed to help earmark funding, will discuss further
 - 9) President's Report none
 - 10) Informational Items and Member remarks.
 - 11) Next meeting October 17 2022 at SCJH 5pm; Finance committee meeting October 17, 2022 at SCJH at 4:30pm
 - 12) Meeting adjourned at 7:26pm
- Submitted 9/1/22 by Amber Miller