

Sebastian Charter Junior High Board of Directors

Minutes of Meeting March 13, 2023

- 1) Call to Order/Determination of Quorum/Adoption of Agenda
 - a) Meeting called to order at 4:33 PM by Amy Speak
 - b) Additional Board Members present: David Puscher, Amber Miller, Muriel Ramos, & Nicole Englert.
 - c) Requirements for meeting notice and quorum were met.
 - d) Administration present: Director Devarney and Dr. Dodds
 - e) Adoption of Agenda: Motion made by David Puscher, seconded by Nicole Englert
 - 2) Consent Agenda
 - a) Approval of Minutes February 28, 2023
 - 3) Tabled items from previous meetings- none
 - 4) Citizen Input- none
 - 5) Financial Business-
 - a) Monthly and year-to-date reports available upon request.
 - 6) Administrative Report:
 - a) Monthly report:
 - a) Lottery went well. 100 6th graders accepted for next year
 - b) 61 students to Washington DC, April 4-6, 2023
 - c) Driveway will be redone next week
 - b) Personnel Matters: employee evaluations coming up.
 - 7) Old Business
 - a) Charter Issues update
 - 8) New Business
 - 1) New security cameras - Amy Speak made motion to approve \$15K to install new system. Seconded by Muriel Ramos. Passed unanimously.
 - 2) David Puscher made motion to increase Director salary to \$70K. Seconded by Muriel Ramos. Passed unanimously.
 - 3) Mild discussion regarding possibly purchasing closer land for future building projects. Tabled to another meeting after more information can be gathered.
 - 9) President's Report none
 - 10) Informational Items and Member remarks.
 - 11) Next meeting April 17 at SCJH 5pm
 - 12) Adjourned at 5:07pm
- Submitted 2/13/23 by Amber Miller

Sebastian Charter Junior High Board of Directors Minutes of Meeting April 17, 2023

- 1) Call to Order/Determination of Quorum/Adoption of Agenda
 - Members present- Amy Speak, Muriel Ramos, David Puscher, Amber Miller
 - Motion made by David Puscher to adopt agenda with amended New Business to add Dr. Dodds' evaluation/ review, seconded by Amy Speak. Passed unanimously
 - 2) Consent agenda- Motion made by Amy Speak to approve minutes from March 13, 2023. Seconded by David Puscher. Passed unanimously
 - 3) Tabled items from previous meetings- None
 - 4) Citizen input- none
 - 5) Financial Business- current financial statements available upon request
 - Mr. Devarney updated the board on some of our accounts and the minimal interest being made. Amy Speak will look into options for new/different accounts to help with interest accrual
 - 6) Administrative Report
 - Monthly report & Personnel matters-
 - All 60 8th grade students that went to D.C. had a great time, good weather
 - evaluations going on for instructors
 - One current teacher will not be returning for next school year
 - Testing begins May 3rd
 - Graduation May 25th, 6pm at SRHS
 - Impact 100 meeting coming up. They will help in grant writing for the school.
 - TMobile donated 51 hotspots for students who have connectivity issues at home
 - New school year and summer programs are being scheduled currently. Summer program will offer a variety of sports, STEM, as well as the required math and reading programming
 - New 6th grade orientation happening in June
 - 7) Old Business- no charter issue updates. Working on new login for members on Florida Consortium website
 - 8) New business
 - Budget talks for next school year
 - Mr. Devarney is looking at 401K options for staff, will add to future meetings
 - Dr. Dodds' evaluation/review
 - David Puscher offered the form to fill out for the board to complete an evaluation for both Mr. Devarney and Dr. Dodds. Unable to print them this evening. Will send to the board when able this week. Board will complete evaluations and have them available at next meeting to compile a review to submit to the Consortium
 - Mr. Devarney will also send out the current job descriptions for both positions.
 - David Puscher made a motion for Mr. Devarney to make a SurveyMonkey survey for the teachers and staff to complete a satisfaction survey. Seconded by Muriel Ramos. Passed unanimously.
 - 9) President's report- no new remarks
 - 10) Informational items and member remarks-
 - David Puscher asked how our current financial team is doing. Mr. Devarney states he still has some issues trying to access paystubs and other information. Would like to wait to possibly look for a new accountant.
 - Amber Miller asked about the status on the new security system. Will push forward in the summer, after new budget has be set.
 - Amy Speak moved to move June meeting to the 5th to include annual meeting at 5pm with regular meeting to follow. Finance meeting will be at 4:30 pm. David Puscher seconded, passed unanimously.
 - 11) Next Meeting May 15 at 5pm with a finance meeting at 4:30pm.
 - 12) Meeting adjourned at 5:56pm.
- Submitted 4/17/2023