

****Approved June 5, 2023****

Sebastian Charter Jr. High Board of Directors Meeting

May 15, 2023

5:00PM

- I. Call to Order at 5:26pm by Amy Speak
 - A. Verification of public notice
 - B. Quorum present-
 1. Members present: Amy Speak, David Puscher, Nicole Englert, Amber Miller, Kathryn Barton, & Muriel Ramos
 2. Administration present: Chet Devarney & Bill Dodds
 - C. Adoption of Agenda- motion made by David Puscher to approve agenda with amended change to move closed session from end of meeting to beginning. Seconded by Amy Speak, passed unanimously.
 - D. Introduction of Guests- moved to after closed session
- II. Consent Agenda
 - A. Approval of minutes from April 17, 2023
- III. Adjourned at 5:27 PM to closed session for student matters
- IV. Closed session adjourned at 6:40 PM
- V. Regular meeting reopened at 6:44 PM
- VI. Introduction of guests: Sarah D'Ambra community member
- VII. Tabled items from last meeting- none
- VIII. Citizen input-
- IX. Financial Business
 - A. monthly, year-to-date
 1. copies of financial reports are viable upon request
 - B. Annual Budget will be approved at the June 5th meeting
- X. Administrative report
 - A. Monthly report
 1. Graduation coming up next week
 2. Marketing final resulted in 100% pass rate for our students
 3. Plans have been submitted for addition, by Banov & Associates
 4. Scores for Math & ELA FAST tests were phenomenal
 5. Gradventure is Friday
 6. 99.7% students have finished testing
 7. One teacher leaving and moving to a local private school
 8. We have a unique character development opportunity for next school year. Proposed contractor would be the teacher while developing a curriculum that would be the property of SCJH and then be able to be distributed to other schools.
 9. 172 students on waitlist for 23-24 year
 - B. Personnel matters
 1. One of our teacher assistant's husband had two heart attacks recently, keep their family in your prayers
 2. 401K Matching
 - a) Motion made by Muriel Ramos to increase 401K matching to 7%. David Puscher seconded. Passed unanimously
 3. Ern & Associates school psychologists contract renewal. David Puscher made motion to approve renewal of contract. Seconded by Nicole Englert. Passed unanimously.
 4. Principal's contract is up for renewal. Motion made by David Puscher to change contract length from 3 to 5 years. Seconded Amy Speak. Passed unanimously.
 5. Motion made by Amy Speak to increase principal's salary by \$5000. Seconded by Nicole Englert. Passed unanimously.
- XI. Old business
 - A. Charter issues update

B. Building project update

XII. New business

A. Banking- currently we had a sweep account with very little return through Marine Bank. Motion made by Kathryn Barton to leave 250K at Marine Bank and move remaining funds to sweep account at Southstate; and that Chet Devarney and Amy Speak will sign any additional paperwork needed for that change. Seconded by Muriel Ramos. Passed unanimously.

B. Quotes have come back from two of three companies.

1. Motion made by David Puscher to approve proposal submitted by Lawn Rangers of IRC, to replace turf outside. Seconded by Amy Speak. Passed unanimously

C. Insurance

1. Motion made by Amy speak to switch our policies to proposed coverage from Egis Insurance & Risk Advisors. Second by David Puscher. Passed unanimously.

D. Internet (e-rate)- will save us approximately \$10K a year

E. Summer activities & plans- incoming group of 6th grader to go to a rocket/space camp at Patrick Air Force Base in June.

XIII. Presidents report

XIV. Informational items and member remarks

XV. Adjourned at 7:48 PM

A. Annual Meeting to be held June 5, 2023 at SCJH at 5:500pm

B. Next BOD meeting to be held following Annual Meeting

C. Next finance meeting to be held 4:30pm at SCJH

submitted by Amber Miller 5/15/2023